
UNCASG EXECUTIVE OFFICE OF THE PRESIDENT

37th SESSION, 2008-2009

EXECUTIVE ORDER 37-07 FISCAL YEAR 2009 TRAVEL RESTRICTIONS

By the authority vested in me as President of the University of North Carolina Association of Student Governments by Article III, Section 5 of its Constitution, and to ensure continued fiscal responsibility in administering Association funds, it is hereby ordered as follows:

Section 1. Background.

The State of North Carolina is currently in a significant budget crisis for the fiscal year ending June 30th, 2009 that is expected to extend throughout the 2009-2011 biennial budget period. Governor Perdue has ordered significant reversions and other budget cuts for all state agencies to ensure the state meets its constitutional obligation to provide a balanced budget, with even greater reductions ordered on Wednesday, February 25th, in light of the worsening economic picture. Restrictions enacted by most state agencies, including the University of North Carolina, include eliminating almost all travel by state personnel.

The Association is funded by a student fee in the amount of \$1.00 per student per academic year, and these funds are deposited into an account maintained by UNC General Administration (UNCGA). The Association is given discretion in its use of this funding under the University of North Carolina Policy Manual §700.3.1, and has been permitted to maintain its own budget for the current fiscal year as enacted in Finance Bill 3 (Fiscal Year 2009 Budget Act).

While travel by Association officials and delegates from its constituent institutions has proven vital to the Association's renewed vitality, the growing restrictions on University personnel and other state agencies justify greatly limiting Association travel as a matter of sound public policy until the state's fiscal position improves.

Section 2. Non-mission-essential travel prohibited.

All non-mission-essential travel by Executive Officers of the Association is hereby prohibited. In addition, the Association shall not reimburse other Association officials or constituent institutions for expenses incurred as a result of non-mission-essential travel.

For the purposes of this section, "non-mission-essential travel" is defined as all travel except (i) the March and April regular business meetings of the Association, and (ii) the Students' Day at the Capital event taking place on March 17th.

Delegates from constituent institutions may attend the March and April regular business meetings of the Association via videoconference, which can be arranged by UNCGA as needed. Travel expenses for mission-essential participants for Students' Day at the Capital must be pre-authorized by the President and UNCGA.

Section 3. Out-of-state travel prohibited.

All travel outside the state of North Carolina by Executive Officers of the Association, regardless of purpose, is hereby prohibited. In addition, the Association shall not reimburse other

UNCASG EXECUTIVE OFFICE OF THE PRESIDENT

37th SESSION, 2008-2009

Association officials or constituent institutions for expenses incurred as a result of out-of-state travel.

Section 4. Reimbursement for use of personal vehicles prohibited.

The Association shall not reimburse Executive Officers, other Association officials or constituent institutions for use of personal vehicles for any reason. Any Association official authorized to travel shall obtain a vehicle from the State of North Carolina Motor Fleet, if possible. In the event a state vehicle is unavailable, the Association official shall coordinate with the President and the Association Office Manager to arrange for a rental vehicle through the appropriate Association account.

Section 5. Executive Officer “campus outreach” obligations rescinded.

The requirements of the Campus Outreach Initiative that each Vice President visit at least two (2) campuses per semester and that each Associate Vice President visit at least one (1) campus per semester are rescinded for the duration of this order.

Section 6. Exceptions.

Exceptions to this policy for Executive Officers must be approved in writing at least two (2) weeks in advance by the President and Senior Vice President.

Exceptions to this policy for other Association officials and constituent institutions must be approved in writing at least two (2) weeks in advance by the President and the Council of Student Body Presidents. For the purposes of this order, in evaluating exception requests the Council of Student Body Presidents may vote via email to the Council listserv with each Student Body President (or his/her designee) having one (1) vote each.

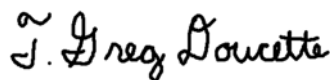
Section 7. Scope.

This order shall not apply to travel that has occurred prior to the issuance date of this order. In addition, this order shall not be construed to limit travel that is funded entirely by non-student-fee revenue.

Section 8. Duration.

This order shall remain in effect until (i) the end of the 2010-2011 fiscal year, (ii) rescission, or (iii) supersession by statute, whichever occurs first.

Ordered this the 8th day of March, 2009.



T. Greg Doucette
President (37th Session)